

HAMBURG BOROUGH COUNCIL MEETING AGENDA

“TO SERVE AND PROVIDE FOR THE NEEDS OF THE RESIDENTS AND BUSINESSES OF HAMBURG IN THE MOST EFFICIENT AND ECONOMICAL MANNER WHILE STILL PRESERVING PRIDE AND TRADITION.”

August 22, 2023

THIS IS A REGULAR MEETING OF HAMBURG BOROUGH COUNCIL TO BE HELD IN THE HAMBURG MUNICIPAL CENTER, 61 NORTH 3RD STREET, HAMBURG, PA 19526 STARTING AT 7:00 PM. THIS MEETING IS OPEN TO THE PUBLIC.

I. CALL TO ORDER

II. PRAYER AND PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF THE AGENDA

V. COURTESY TO THE AUDIENCE

VI. APPROVAL OF MINUTES – July 25, 2023

VII. FOLLOWING REPORTS WERE SUBMITTED TO COUNCIL FOR THEIR REVIEW AND APPROVAL:

A. BOROUGH MANAGER REPORT

1. Water/Sewer Superintendent’s Report
2. Public Works Superintendent’s Report
3. Zoning/Code Enforcement’s Report
4. Solicitor’s Report
5. Engineer’s Report

B. POLICE DEPARTMENT’S REPORT

C. ROAD COMMITTEE’S REPORT

D. PROPERTY COMMITTEE’S REPORT

E. PERSONNEL COMMITTEE’S REPORT

F. FINANCE COMMITTEE’S REPORT

G. SAFETY/PUBLIC RELATIONS COMMITTEE’S REPORT

H. TREASURER’S REPORT – JULY 2023

VIII. OLD BUSINESS

IX. NEW BUSINESS

1. Conduct Public Hearing for the proposed Zoning Ordinance Amendment – Solicitor
2. On the recommendation of the Planning Commission, request Council take action to enact an ordinance amending the Zoning Ordinance in order to establish rules and regulations governing smoke or vape shops within the Borough of Hamburg.

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3. On the recommendation of the Finance Committee, request Council take action to approve payment of the RETTEW invoice #251952 in the amount of \$10,575.75 and Invoice #252888 in the amount of \$2,451.25 from the Street Cuts Fund.
4. On the recommendation of the Safety and PR Committee request Council take action to approve the special event application submitted by King Frost Parade Inc for the annual King Frost Parade on October 28, 2023, with a rain date of November 4, 2023. The parade will follow the same route and street closures as in previous years.
5. On the recommendation of the Property Committee request Council take action to enact a resolution authorizing the Borough to submit a \$750,000 Keystone Grant on behalf of the Hamburg Public Library to be used for building expansion. The Borough Manager has the authority to sign the application, agreement, and other related grant documents. The grant match will be provided by the Hamburg Public Library.
6. On the recommendation of the Finance Committee request Council take action to adopt a resolution authorizing the submission of Keystone Communities Grant for Façade Improvements in the amount of \$50,000. The Borough Manager has the authority to sign the application, agreement, and other related grant documents. Grants will be matched by program participants.
7. On the recommendation of the Finance Committee request Council take action to adopt a resolution authorizing the submission of a Local Share Account Grant in the amount of \$75,000 on behalf of the Union Fire Company No. 1 to be used for the purchase and installation of a generator. The Borough Manager has the authority to sign the application, agreement, and other related grant documents. The grant does not require a local match.
8. On the recommendation of the Finance Committee request Council take action to extend the Snow Removal Contract with Folk Paving for an additional two years, at the same rates as the 2022-2023 season. The extension will move the expiration of the contract to May 2025.
9. On the recommendation of the Property Committee, request Council take action to forgive \$50,000 of the outstanding debt owed by the Alliance for Building Communities. This will reduce the repayment to the Borough from \$452,291 to \$402,291. The forgiveness is contingent on (1) acceptance of this offer in writing by ABC no later than August 31, 2023, (2) that this offer only applies to the current pending sales transaction to Cortex Residential, and (3) repayment of the \$402,291 to the Borough by December 31, 2023.
10. On the recommendation of the Personnel Committee, request Council take action to adopt the Volunteer Firefighter Policy.

X. APPROVE PAYMENT OF INVOICES SUBMITTED --- **\$160,851.72**

XI. SOLICITOR'S REPORT

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XII. EXECUTIVE SESSION

XII. INFORMATIONAL ITEMS

- September 12, 2023 at 4:00 p.m. – Road Committee Meeting
- September 12, 2023 at 4:30 p.m. – Property Committee Meeting
- September 12, 2023 at 5:00 p.m. – Personnel Committee Meeting
- September 12, 2023 at 6:00 p.m. – Library Board Meeting
- September 19, 2023 at 7:00 p.m. – Planning Commission Meeting
- September 20, 2023 at 7:00 p.m. – Hamburg Municipal Authority Meeting
- September 26, 2023 at 6:00 p.m. – Finance Committee Meeting
- September 26, 2023 at 6:30 p.m. – Safety & Public Relations Committee Meeting
- September 26, 2023 at 7:00 p.m. – Borough Council Meeting

XIII. ADJOURNMENT