

Borough of Hamburg Committee Minutes

Council Room

October 10, 2023

4pm, 4:30pm, 5pm

Road Committee – 4:00 p.m.

1. Streets Report
 - Storm Pipe Arch Street between 6-7 - 255 ft of pipe \$7500-\$8000 for us to do the repairs.
 - Street Sweeper – Repair, Rent \$12,000 / month, Purchase \$419,000
 - Pool leak repaired.
2. Projects
 - a) Pine Street Bridge – Change order
 - b) Paving and Curbing Hillside and Bickel – Meeting on Wednesday

Property Committee – 4:30 p.m.

1. Alliance for Building Communities
2. Code Enforcement Report
 - a. Property Transfer Inspection review
3. Park/Pool Updates
 - a. Pickleball Grant Award \$85,000. 2025 Project
4. Municipal Building Updates
5. Kaercher Creek Park Discussion
6. Lot Consolidation of Library
7. Sidewalk Policy and Ordinance

Personnel Committee – 5:00 p.m.

1. Executive Session
2. Manager Transition Planning
3. Municipal Authority Staffing
4. Public Works Staffing
5. Personnel Handbook Review

Borough of Hamburg Committee Minutes

Council Room

October 10, 2023

4pm, 4:30pm, 5pm

Attachments

Building, Zoning, and Codes Report

Below is a report of the building departments activities since last month. In addition to the items listed below, I also handled general inquiries and spoke with various residents and contractors regarding zoning, building, and property maintenance questions and issues. Please see the end of my report for a list of permits issued in September.

I issued 5 zoning permits, 10 building permits, 4 paving permits, and 1 dumpster permits. I also posted or sent letters to 11 properties for property maintenance or zoning issues. I also completed 4 property transfer inspections and issued certificates for each. I still am yet to receive the required documents for the application for more than 5 animals for 136 S 4th Street.

The Berks County Redevelopment Authority has demolished 257 and 259 S 4th Street. They have also begun to renovate the garages for each property. They are proposing two 1,040 square foot homes. They submitted land development plans. The plans have been distributed to the required parties for review.

Current Projects

- **Hamburg Public Library**
 - Sketch Plans were submitted and they have submitted a waiver requesting relief from the SALDO process.
- **Dave Schefter: The WhereHouse, 215 Pine St.**
 - Site was issued a temporary COO. Final COO will be issued after final inspection.
- **Historical Society project at 4th & Franklin-** No Update.
- **OTF project-** Site work complete. Building permits have been issued. Construction has begun on the project.
- **Proposed Manderbach new building project-** Received proposed renderings. They are changing the size of the building so they will need to go through the SALDO process again. No Update at this time
- **Grand Street Hotel-** I have received multiple calls regarding this project. It seems they are almost ready to submit plans. No update at this time.
- **Lehigh Valley Health Network**
 - Plans have been approved by the BCCD.
 - Waiting for the storm water management agreement to be executed by LVHN
 - I have reached out and am still waiting for an update.

Respectfully submitted,

Bryce Zohner, Building Code Official

Borough of Hamburg Committee Minutes

Council Room

October 10, 2023

4pm, 4:30pm, 5pm

				Sep-23
PERMIT #	ISSUE DAT	SITE ADDRESS		KIND OF WORK
6126-23	9/1/2023	55	N 2nd Street	Install deck and steps-Zoning
6126-23-B	9/1/2023	55	N 2nd Street	Install deck and steps
6127-23	9/1/2023	57	N 2nd Street	Install deck and steps-Zoning
6127-23B	9/1/2023	57	N 2nd Street	Install deck and steps
6128-23	9/5/2023	740	N 5th Street	Dumpster Permit
6129-23-B	9/7/2023	202	S 3rd Street	Renovations
6129-23-E	9/7/2023	202	S 3rd Street	Renovations
6129-23-P	9/7/2023	202	S 3rd Street	Renovations
6130-23-B	9/12/2023	525	Hillside Court	Concrete Patio
6131-23	9/13/2023	657	N 4th Street	Property Transfer Inspection
6132-23	9/13/2023	232	Pine Street	Property Transfer Inspection
6133-23	9/19/2023	421	Franklin Street	Pavement Restoration
6134-23	9/19/2023	161	N 3rd Street	Pavement Restoration
6135-23	9/19/2023	204	N 3rd Street	Pavement Restoration
6136-23	9/19/2023	142	N 5th Street	Pavement Restoration
6137-23	9/19/2023	223A	N 3rd Street	Deck- Zoning
6137-23-B	9/19/2023	223A	N 3rd Street	Deck
6138-23	9/20/2023	765	St Johns Rd	Property Transfer Inspection
6139-23	9/21/2023	715	Franklin Street	Fence-Zoning
6140-23	9/22/2023	730	Windsor Street	Property Transfer Inspection
6141-23-B	9/25/2023	113	Poplar Street	Solar Panel Installation
6141-23-E	9/25/2023	113	Poplar Street	Solar Panel Installation
6142-23-P	9/25/2023	710	N Turner Street	Sewer Lateral Replacement
6143-23	9/27/2023	279	S 4th Street	Shed- Zoning