

HAMBURG MUNICIPAL AUTHORITY

Agenda

WEDNESDAY, January 17, 2024

I. Reorganization

II. Approval of Minutes –December 20, 2023

III. Visitors –

IV. Review and Approval of Treasurer's Report

- a. Operating Account –December, 2023
- b. M & T Bank (Water Trustee Account) -December, 2023
- c. M & T Bank (Sewer Trustee Account) –December, 2023

V. Engineer's monthly report

Items for Discussion/Potential Motion

1. **Discussion/Motion:** SDE has completed NPDES Permit Application renewal for WWTP. **Action Required by Board** for signature and authorization to submit to DEP.
2. **Discussion/Motion:** SDE has completed PCP Annual Report. **Action Required by Board** for signature and authorization to submit to DEP.
3. **Discussion:** SDE is waiting for renewal documents from Environmental Service Corp – Contract A to renew contract for Year 2.
4. **Discussion:** SDE to update Board on Well 7 VFD project.
5. **Discussion:** SDE to update Board on SCADA upgrades for Water Treatment Plant.
6. **Discussion:** Solicitor has issued letters to outstanding properties to complete the on-site inspection for sump pumps and roof leaders connected into the sewer collection system to Ridgelawn Pump Station. We now have one property that has not contacted SDE for an inspection. Three properties remain with outstanding violations.
7. **Discussion:** Sewer Specialty Services has one more day to complete the CCTV televising. SDE has issued Notice of Award and Notice to Proceed letter to Specialty Services in the amount of \$50,412.00 to replace sections of the sewer lines identified with I&I.
8. **Discussion:** SDE to update Board on new Groundwater Source.
9. **Discussion:** SDE to update Board on PA Small Water and Sewer Grant.

VI. Solicitor's monthly report

VII. Borough Manager's monthly report

VIII. Water Supervisor Report

IX. Sewer Supervisor Report

X. Approval of the Requisitions

Water BR & I – #347 – System Design Engineering, Inc.	\$735.00
Water BR & I - #348 – 120 Water Audit, Inc.	\$12,610.00
Sewer BR & I - #523 - #523 One Way Backflow, LLC	\$6,554.00

Water requisition #147-\$93,429.26

Sewer requisition #207- \$131,658.87 (\$18.00) over payment from December (Req. amt \$131,640.87)

XI. Approval of Invoices

Bills paid during the month	\$279,290.69
List of Bills to be paid	\$110,830.70
TOTAL	\$408,121.39

XII. **Correspondence – Rate Schedule for Optimum Controls Corporation**

XIII. **New Business –**

- Hillside and Bickel Drive utility relocation
- Executive session regarding personnel.

XIV. **Old Business – Port Clinton Ave Force Main**

XV. **Adjournment**